

# RENTAL APPLICATION

*Carolina Heritage Realty*

411 East 20<sup>th</sup> Street Newton, NC 28658  
Ph: 828-465-6259 Fax: 828-465-6263  
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## FOR OFFICE USE ONLY

Property \_\_\_\_\_  
App Fee \$ \_\_\_\_\_ Date/Time \_\_\_\_\_  
Rent \$ \_\_\_\_\_ Sec Dep \$ \_\_\_\_\_ Pet Fee \$ \_\_\_\_\_  
Approved / Pending / Declined Date \_\_\_\_\_  
Applicant Notified Date / Time \_\_\_\_\_

**\*\*Proof of Income Required with All Applications\*\***

**APPLICANT NAME:** \_\_\_\_\_ Cell Number: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Social Security #: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Present Address: \_\_\_\_\_ City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Rent Amt \$ \_\_\_\_\_ Date From: \_\_\_\_\_ to: \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Landlord Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Previous Address: \_\_\_\_\_ City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Rent Amt \$ \_\_\_\_\_ Date From: \_\_\_\_\_ to: \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Landlord Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Present Employer: \_\_\_\_\_ Phone: \_\_\_\_\_

Position \_\_\_\_\_ Supervisor: \_\_\_\_\_

Pay Rate: \$ \_\_\_\_\_ per \_\_\_\_\_ (hour, week, month) Hours Per Week: \_\_\_\_\_ Date Hired: \_\_\_\_\_

Other Income Source Name & Number: \_\_\_\_\_

\_\_\_\_\_ Amount \$ \_\_\_\_\_ per \_\_\_\_\_ (hour, week, month)

Other Income Source Name & Number: \_\_\_\_\_

\_\_\_\_\_ Amount \$ \_\_\_\_\_ per \_\_\_\_\_ (hour, week, month)

Name of Other Occupants Including Ages: \_\_\_\_\_

E- Mail Address \_\_\_\_\_

Emergency Contact: \_\_\_\_\_  
(Name) (Relationship) (Phone)

**\*\*\* Continued on Back \*\*\***

Do you have Pets? **YES / NO** If so, specify each including weight \_\_\_\_\_

Carolina Heritage Realty has a broad, well-established “**NO PET**” policy that will be strictly enforced unless a pet deposit is accepted. **IF YOU PLACE A PET IN THE HOME WITHOUT PROR APPROVAL AND PAY A PET FEE, YOU WILL BE CHARGED A DOUBLE PET FEE AND/OR EVICTION PAPERS WILL BE FILED IMMEDIATELY!**

**Vicious Dogs List: Due to the nature of the breed Carolina Heritage Realty DOES NOT accept any of the breeds of dogs listed below or any mix of these breeds. (EVICTION PAPERS WILL BE FILED IMMEDIATELY)**

<b>Pit Bulls</b>	<b>Rottweiler</b>	<b>Alaskan Malamutes</b>	<b>Dobermans</b>	<b>Dalmatian</b>
<b>German Shepherds</b>	<b>Huskies</b>	<b>Chow Chow</b>	<b>Presa Canario</b>	<b>Boxers</b>

Have you or any other member of your household ever had your lease terminated or been evicted? \_\_\_\_\_

If yes, please explain: \_\_\_\_\_

Have you or any member of your household ever been arrested or convicted of any crime? \_\_\_\_\_

If yes, please explain: \_\_\_\_\_

**APPLICATIONS CAN BE TURNED DOWN FOR ANY OF THE FOLLOWING REASONS:**

- Judgements or liens for property damage or unpaid rent from any person or business entity.**
- Evictions – Evictions within the past 7 years**
- Criminal History**
  - Must Not Have Conviction of any felonies**
  - Must Not Have more than 2 arrests within the last 10 years**
  - Must Not Have Any arrests or convictions for violent or sexual related offenses**
- Income**
  - Primary Applicant’s Gross Income Must Not be Less than 3 times the Monthly Rent**  
Income based on Primary Applicant’s Income ONLY! **\*\* Verifiable Proof of Income Required! \*\***  
Ex: Current Paystub(s), Social Security or Disability Award Letter, 1099 or Last Year’s Tax Return (if same employer)
  - Cannot be employed less than 30 – 90 days (must be permanent position not temp service)**
- Bad references from prior or current landlords or places of employment**
- Falsification of information on rental application**
- No Rental History - Applicant may be denied or owner may require a double security deposit**
- All tenants are required to have rental insurance. Policy information MUST be provided BEFORE signing a lease. Carolina Heritage Realty MUST be listed as the additional insured & Policy must have a Minimum of \$100,000 liability.**

I hereby make application for the home/apartment with the above referred address. With the execution of this application, I have paid a **Non-Refundable Application fee** of \$40.00 to Carolina Heritage Realty. I certify that the information provided is true and complete, and that I understand that any misrepresentation may result in denial of application and immediate termination of the lease if found out at a later time. I further authorize the inquirer to verify any statements above through sources such as law enforcement or government agencies, employment and/or current and previous landlords.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Upon acceptance of this application, I understand that the security deposit that I will pay is to hold the property applied for so no one else can rent the property. Hold Money **MUST** be paid in full by the next business day after application is approved. Therefore, if after paying the deposit should I decide that I do not want to rent the property, I understand that I will forfeit my deposit.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\* I have inspected this property and agree to accept it “as is.” \_\_\_\_\_ (Initials)

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## Tenant Information Release Form

I authorize the release of any information concerning my rental history to:

**Carolina Heritage Realty.** This information can include but is not limited to duration of stay, rent amounts, payment history, apartment condition upon my departure, police calls to the property and any issues concerning compliance.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Employment Information Release Form

I authorize the release of any information concerning my employment history to:

**Carolina Heritage Realty.** This information can include but is not limited to dates employed, pay rate, amount of hours per week.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_